**Report of Administered Examination**

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| **PART I. EXAMINATION BRIEFER** | |
| [1] Section |  |
| [2] Examination Term | \_\_\_ Midterm  \_\_\_ Final |
| [3] Academic Year |  |
| [4] Program |  |

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| **PART II. ADMINISTERED EXAMINATION MONITORING** | | | | |
| [5] Subject Code/ Description | [6] Course, Year and Section | [7] Schedule  *(Date, Day, Time, Room)* | [8] Status | [9] Reason  *(if not administered per column #8)* |
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**Note:** for Column #7, indicate the status either **Administered** or **Not Administered,** for Column # 9, indicate the reason for not administering the examination

Prepared by:

**NAME N. NAME, XX**

Proctor

Date: